Getting Started with Zoom

**How to set up your Zoom account:**

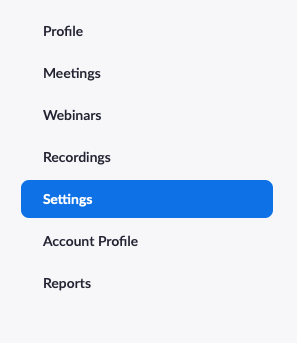
Step 1: Open a web browser, navigate to [rochester.zoom.us](http://rochester.zoom.us/)

Step 2: Click on “Log In”, then click on UR NetID

Step 3: Put in your NetID and password

**Important Settings to change:**

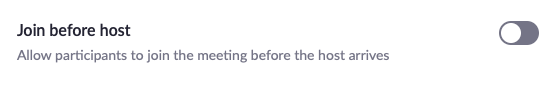
These settings can be found on [rochester.zoom.us](http://rochester.zoom.us/) once you log in, and navigate to the “Settings” tab.



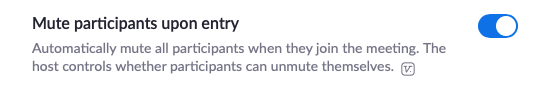
Note: If the setting toggle is **grey**, that means the setting is **OFF**. If the setting toggle is **blue**, that means the setting is **ON**.

*Under the Meeting section, under Schedule Meeting*

**Join before Host** – Turn this **OFF**



**Mute Participants upon Entry** – Turn this **ON**



*Under the Recording section*

**Automatic Recording** – if you would like Zoom to automatically record each session when it begins, turn this **ON**

